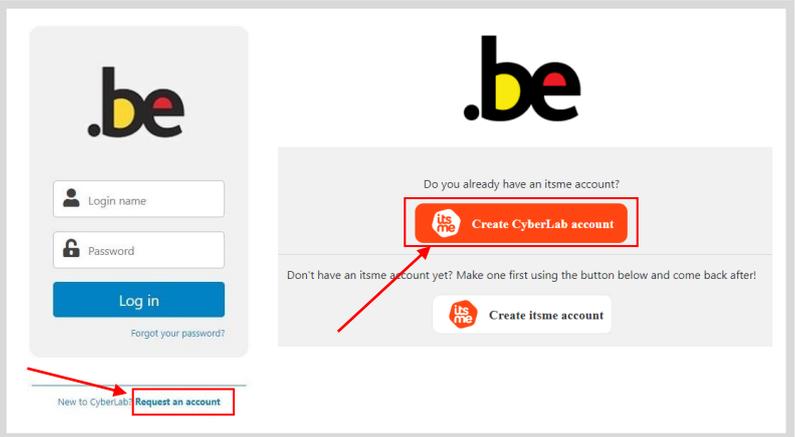


COVID-19 lab tests - Account request (1/2)

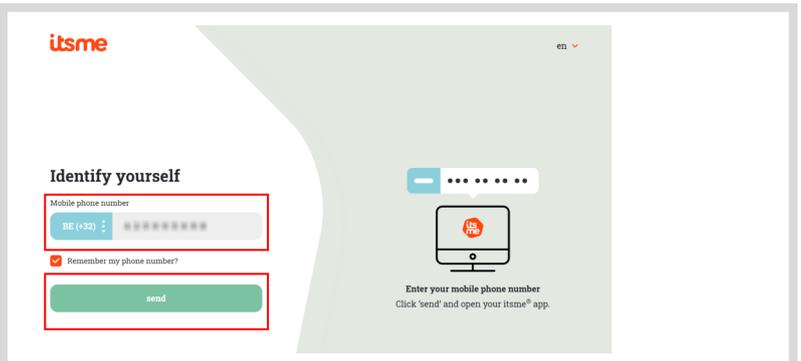
1 Go to the federal public service

1. Go to <https://covid19taskforce.sciensano.be/cyberlab/Login.jsp>
2. Click **Request an account**
3. Do you have an ItsMe account ?
 - **No:** First click **Create itsme account**. Then continue with the instructions below.
 - **Yes:** Click **Create CyberLab account**



2 Register your mobile phone number

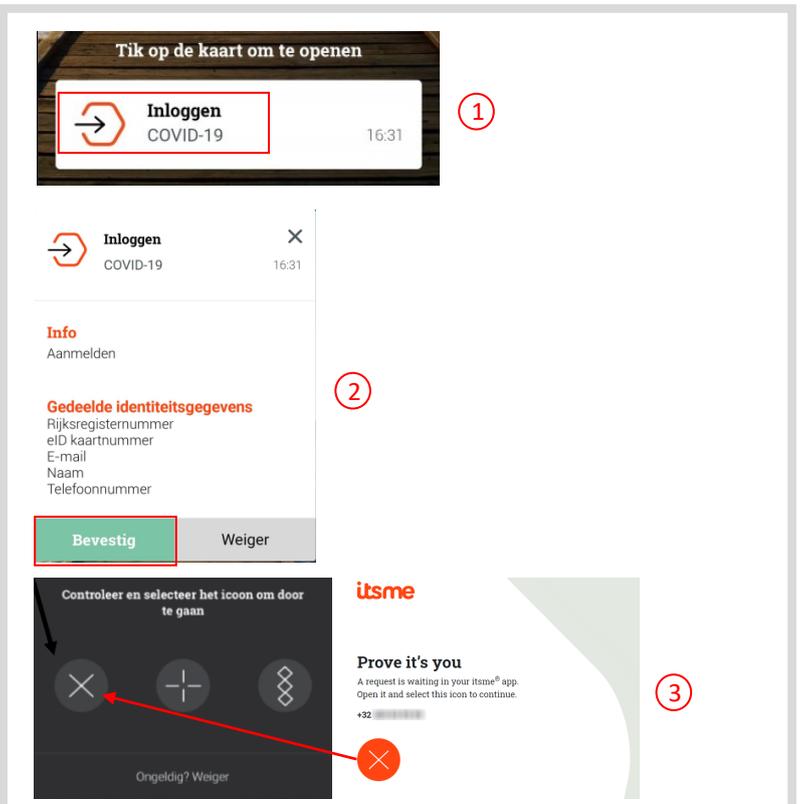
1. Enter your **mobile phone number**
2. Click **Send**



3 In the ItsMe app

Open the ItsMe app on your mobile phone

1. Click **Login**
2. Click **Confirm**
3. If asked, **click the icon** as shown on your PC



COVID-19 lab tests - Account Request (2/2)

4 Continue on your PC

1. Enter the **required information**

- **E-mail Address**
- **Title**
- **Profile**
- **Language**
- **Group:** type to search your organisation. If you work for **multiple organisations**, please mention all of them in the **Comment** section.

2. Click **Next**

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Validated ItsMe information:

First Name Last Name

Mobile Number Registration Number

Additional required information:

E-mail Address

Title Profile Language

Group

Postal code: **9240**

Woonzorgcentrum WZC

Next

5 Check your email

1. Look for the **CyberLab Registration email**

⚠ **Also check your spam/junk folders**

2. Copy the **code** from the email to the **Email validation** section on your PC

3. Click **Next**

CyberLab Registration

no-reply@covid19taskforce.sciensano.be

To: [redacted]

Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Please use the following verification code to proceed in your registration: **099418**

.be

Email validation:

A mail was sent to you containing a code to validate your account creation. Please fill it in below:

Didn't receive any mail? Make sure to check your spam folder or start a new browser session to restart the process!

Next

6 Wait for activation email

1. The registration is finished.

2. Wait for the **CyberLab activation email**

⚠ **Also check your spam/junk folders**

.be

Registration complete, please await further communication from us regarding your account activation in your mail inbox.

7 Activation email

1. Open the **CyberLab activation email**

2. Click on the **Login page** link

3. Enter the **Login name** from the email

4. Enter the **Password** from the email

5. Enter the code that was sent to you by **SMS**

From: <no-reply@covid19taskforce.sciensano.be>
Sent: Thursday, April 2, 2020 9:22 AM
To: [redacted]
Subject: CyberLab Account request enabled

*** Please do not reply to this email. This is an automated mail from CyberLab ***

You recently requested a new account.

It is now enabled.

You will have to change you password the first time you log in.

Login information
Login name: [redacted]
Password: [redacted]
Login page: <https://covid19taskforce.sciensano.be/cyberlab/Login.jsp>

This mail was generated by CyberLab 10.1

.be

Login name

Password

Log in

8 Update password

1. Enter the **old password** (from the activation email, NOT from the SMS) and a **new password**

2. Click **Save**

Ready !

Update password

Login name

Old password

New password

Re-type password

Save